

**WHEN YOU COME FOR YOUR CHILDCARE APPOINTMENT PLEASE BRING COPIES OF:**

- Pay stubs for the last 30 days (or) a letter signed by the employer stating first day of employment, number of days worked, number of hours per week worked and the hourly wage for all working family members.
- Child support verification.
- Other income (i.e. Disability, Social Security, Unemployment, Veterans Benefits, etc.).
- Social Security cards for all members of your family.
- Picture ID for all adult members of your family.
- If in school or training:
  - 1) A copy of your current class schedule.
  - 2) A copy of your financial aid award letter.
  - 3) A copy of your last semester's grade report.
- A copy of the front and back of your alien registration card.
- A copy of immunization verification for your child(ren).

**FAILURE TO PROVIDE REQUESTED WRITTEN INFORMATION WITHIN (30) DAYS OF THE DATE OF APPLICATION WILL RESULT IN DENIAL OF YOUR APPLICATION FOR CHLLD CARE ASSISTANCE. IF YOU ARE DENIED CHILDCARE ASSISTANCE YOU WILL BE RESPONSIBLE FOR FULL PAYMENT TO YOUR CHILDCARE PROVIDER.**

**Your information can be brought to our office or mailed to:  
Weld County Department of Social Services  
ATTN: Childcare Unit  
P.O. Box A  
Greeley, CO 80632**

**Child Care Provider Information Needed:**

- Licensed Provider - Name, Address, Telephone Number, and Child Care Provider License Number.
- Non-licensed Provider - Must be at least 18 years old. Name, Address, Telephone Number, Social Security Number, and Date of Birth.